



Date Posted: 16 November 2016

Storeman | Aviation Parts Sales

Category: Stores

Type: Permanent

Description: We are seeking a Storeman for the Wonderboom parts store.

Responsibilities:

PARTS

- Obtaining clients around Wonderboom, quotes with regards to parts at the best prices, quality, availability and timely delivery or as requested by management.
- Issuing of parts to engineers only upon authorisation of Management.
- Regular inventory to determine that sufficient stock on hand.
- Original invoices must be relayed through to office.
- Reception observe and verify parts, "goods received notes" completed.
- Receiving of new parts as well as delivery of parts to customers.

SAFETY STORAGE

- Responsible to ensure the security of storage up to standard.
- Ensure that unauthorized persons are not allowed in the store.
- Ensure that the store always been closed.
- Work together with the manager of the Wonderboom branch.

Job Location: Wonderboom, Pretoria, South Africa

Date of Commencement: 1 February 2017

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